

Vidarbha Youth Welfare Society's
INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH
Borgaon (Meghe), Wardha (M.S.)
Internal Quality Assurance Cell

Ref. No. EST/536/IQAC/2024-25/02

Date: -09/07/2024

MINUTES OF FIRST IQAC MEETING OF SESSION 2024-25

First Meeting of the Internal Quality Assurance Cell was held on 6th July 2024 at 2.00 p.m. in the seminar hall of the Institute. Dr. R.O. Ganjiwale, Principal chaired the meeting.

The following members were present in the meeting

1. Dr. R.O. Ganjiwale : Chairperson
2. Shri Yuvrajsingh Choudhari : Member
Secretary, VYWS, Amravati
3. Mr. Pradeep Date : Member (Local Society)
4. Mr. Farhan Pathan : Member (Industry)
5. Dr. S. A. Khan, Professor : Member
6. Dr. M. P. Puranik, Professor : Member
7. Dr. V.M. Ghodki, Professor, : Member
Bajaj College of Science, Wardha
8. Dr. L. G. Rathi, Professor : Member
9. Mr. G. D. Dahikar, Assistant Professor : Member
10. Mr. S. P. Dewani, Assistant Professor : Member
11. Mr. N. K. Tapare, Computer Programmer : Member
12. President Alumni Association : Member
13. Dr. D. J. Singhavi : Member Secretary

Dr. D.J. Singhavi, member secretary, IQAC welcomed the chairman and all the members of IQAC and with the permission of chair, the committee members discussed the following agenda.

1. To confirm the minutes of last meeting held on 30.04.2024.
2. To confirm the action taken report.
3. To forms Technical/Domain related/cultural clubs and allotment of students and activities to them.
4. To take the review of infrastructure and resources.

5. To discuss the working modalities of different committees constituted for session 2024-25.
6. To review the perspective plan for session 2024-2025.
7. To discuss about various work allotted to different committees and activity in charges.
8. Any other subject with the permission of chair

1. To confirm the minutes of last meeting held on 30.04.2023

The minutes of the IQAC meeting held on 30.04.2023 were unanimously confirmed and approved by the committee.

2. To confirm the action taken report

A detail action taken report was presented on the particulars discussed in the last meeting. The committee member expressed the satisfaction over the action taken on all issues.

3. To forms Technical/Domain related/cultural clubs and allotment of students and activities to them.

The formation of several clubs in accordance with the new NAAC Reforms is discussed by the chairman and members. He gave briefings to various committees on the necessity of forming various clubs and measures for assigning students and organizing events.

4. To take the review of infrastructure and resources.

IQAC members discussed renovating girls and boys toilets. Faculty members suggested repairing the doors and glass windows in the classroom and faculty cabin. Committee members also discussed the installation of shade in the maintenance room. They also suggested the purchase of PowerLab equipment, 3 water cooler machines, 1 xerox machine for the library, digital weighing balances, UPS, a bookcase, and a tablet hardness tester.

5. To discuss the working modalities of different committees constituted for session 2024-25.

IQAC members discussed the various committees that were constituted for the 2023-24 session. The chairman informed members about the functions, roles, and responsibilities of different committees.

6. To review the perspective plan for session 2024-2025.

The member secretary presented a comprehensive plan of several activities for the 2024-2025 session. The IQAC members discussed a detailed plan of action for the same academic session.

7. To discuss about various work allotted to different committees and activity in charges.

A detailed schedule of the meetings and activities of the different committees was proposed by the member secretary. The chairman informed all committee incharges that they should follow the schedule given by IQAC, and a review of the same will be taken by IQAC in subsequent meetings. He also informed me to maintain a list of documents for each meeting and activity and submit reports to IQAC on a regular basis.

08. Any other subject with the permission of chair

Chairman Sir suggested submitting projects for research grants to different agencies. The chair concluded the meeting with thanks.



(Dr. R.O. Ganjiwale)
Principal and Chairman IQAC

PRINCIPAL
Institute of Pharmaceutical Education & Research
Borgaon (Meghe), Wardha

Vidarbha Youth Welfare Society's
INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH
Borgaon (Meghe), Wardha (M.S.)

Action taken report of the decision taken in the IQAC meeting held on 06.07.2024

Sr. No.	Agenda	Details of action taken
1	To confirm the minutes of last meeting.	Minutes of the last meeting held on 30.04.2024 was confirmed.
2	To confirm the action taken report.	Action taken of the previous meeting was confirmed
3	To forms Technical/Domain related/cultural clubs and allotment of students and activities to them.	Various committees began initiatives from the different clubs.
4	To take the review of infrastructure and resources.	Renovation of girls and boys toilets was done. Shade was installed in the maintenance room. One PowerLab equipment, one Xerox machine, nine digital weighing balances, three water coolers, four UPS, a bookcase, and a tablet hardness tester were purchased.
5	To discuss the working modalities of different committees constituted for session 2023-24.	All the members of different committees have prepared their objectives, roles, and responsibilities for their respective committees.
6	To review the perspective plan for session 2023-2024.	All the members of various committees have planned their activities to align with the overall strategy.
7.	To discuss about various work allotted to different committees and activity in charges.	All the members of different committees started to conduct the different activities as suggested by IQAC.
8.	Any other subject with the	Two faculty members submitted the research

	permission of chair	projects under the university research promotion and scheme and the Rajiv Gandhi Science & Technology Commission scheme.
--	---------------------	--



(Dr. D. J. Singhavi)
Member Secretary
IQAC

IQAC Incharge
IPER, Wardha

