

Vidarbha Youth Welfare Society's
INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH
 Borgaon (Meghe), Wardha (M.S.)
Internal Quality Assurance Cell

Ref. No. EST/536/IQAC/2017-18/09

Date:- 27/04/2018

MINUTES OF IQAC MEETING

Last Meeting of Internal Quality Assurance Cell of the session 2017-18 was held on dated 27th April 2018 at 4.00 p.m. in the conference hall of the Institute. Dr. R.O. Ganjiwale, I/c Principal was chaired the meeting. During the meeting, review of the minutes of last meeting along with Action Taken Report was taken up by the Member Secretary of IQAC. The detailed discussion on the outcome of various quality related parameters decided in the meeting dated on 27.04.2017 was carried out and is briefed below. It was decided to enhance the student's skill development activity. Though some of the government schemes like Swachh Bharat, Yoga day, Tree plantation etc. are already implemented in the Institute, the other like digital India and motivation for start-up activity will be initiated from the next academic session.

Confirmation of activities decided under the annual plan of Institution

S. No	Agenda	Action taken plan
1	Maintenance	Sink and tap of Pharmaceutical chemistry laboratories were replaced. Old curtains of the girl's hostel were replaced by new one. Air conditioners of Spectroscopy lab & Principal chamber, quality assurance lab drainage, carpet and chairs of library and freeze of laboratory were repaired. Net is fitted on the windows of the girl's hostel. Water cooler, front door, pilot plant door, departmental and office chairs and guest room furniture were repaired. Painting to the cupboard of the library was carried out.
2	Upgradation of Amenities	All computers were updated with antivirus. New printer was purchased and installed in the office. Ten new computers were purchased for the Institute. New boards of some committees were displayed. A process of installing a fibre modem for high speed internet is in progress.
3	Upgradation of Library	A budget of 3,05,500/- for B. Pharm and 1,56,000/- for M. Pharm was approved for the purchase of books, Journals, News-papers and for binding. Three hundred books were purchased from this fund.
4	Admission and counselling	All the sanctioned seats of UG and 18 seats of PG were filled for academic year 2017-18. Visit to the coaching classes/ colleges were conducted in the last week of November for awareness of pharmacy profession and the data collected during visit will be useful for Institute admission and proper guidance to students
5	Teaching Learning Plans	The syllabi of odd semester were covered in sufficient depth by the faculty. The results of all odd semesters of all programmes were declared and the session for even semester was started from the last week of December. New PCI syllabus is implemented for first year of UG & PG. Program committee was constituted according to new PCI syllabi for smooth implementation of syllabus.

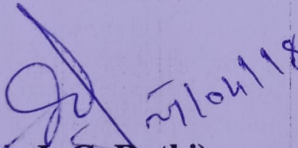
		The syllabi of even semester were also covered by faculty. All internal exams of all programmes were completed and the final result of internal marks was also displayed on notice board. All records and attendance registers are verified by the principal at the end of the session.
6	Internal Resources generation	Industrial projects worth Rs. 1.4 lac were completed by pharmacology department and Consultancy worth Rs. 48910/- was also completed successfully by Quality Assurance Department.
7	Plan for project/ seminar / workshop/FDP	Research proposals were submitted to DST and were accepted for evaluation till date.
8	Research Plans and its implementation	Dissertation work of M. Pharm. students was completed. Their internal seminars were planned in the last week of April. B. Pharm final year students also submitted their projects.
9	Emphasis on publication of faculty and students	Seven papers were published in this session in peer-reviewed journals of international repute. Twenty four students attended the conference/workshop during this session of which five students presented the paper in the conference. Seven faculty members attended the conference, one faculty attended FDP for two week and one faculty chaired the conference. Fifteen faculties attended the conference held in the host Institute.
10	Financial aid to students	Four students received the GPAT scholarship directly to their account from AICTE. 11 girls received Lila Poonawala foundation scholarship. All eligible students are registered for minority and GOI scholarship.
11	Parent Teachers meeting	Meeting was organised on 14.01.2017. Feedback of the parents was collected after the meeting. Parents expressed their views. Suggestions made by the parents during meeting will be Implemented.
12	Feedback from students, parents and alumni and its feasible implementation	Student's feedback for faculty, library, hostel and parents feedback was collected and analyzed. Report of analysis will be circulated among faculties.
13	Health services	Health check-up camp was organised on 16.03.2018 by Ayurved College, Sawangi and report was submitted to R.T.M. Nagpur University, Nagpur.
14	Planning for improvement of placement services	T & P cell of the Institute contacted to HR of various Industries for campus placement.
15	Training to students	Training was provided to M. Pharm. students on the sophisticated instruments. Certificates of the same will be issued to the students.
16	Community services	Tree plantation and cleanliness drive was already arranged in July and September respectively. Yoga day was celebrated on 21 st May 2017.
17	Industrial and Hospital visit	Industrial visit was arranged during educational tour.
18	Appreciation of student's achievement by awards	It was appreciated during annual gathering on 23 & 24 February 2018. Sports and cultural achievements were also appreciated by the Institute. Gold medal was also awarded by the university to the university toppers in the convocation.

Finally, the meeting was concluded with the vote of thanks.

The plan of the Institution decided for year 2018-19

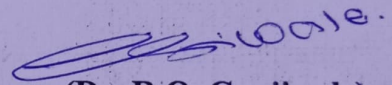
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5. Teaching Learning Plans
6. Internal Resources generation
7. Plan for Project / seminar / workshop / FDP
8. Research Plans and its implementation
9. Emphasis on publication of faculty and students
10. Financial aid to students
11. Parent Teachers meeting
12. Feedback from students regarding academic, library and hostel, from parents, from alumni and its feasible implementation
13. Health services
14. Planning for improvement of placement services
15. Training to teachers and students
16. Community services
17. Industrial and Hospital visit
18. Appreciation of student's achievement by awards


(Dr. L.G. Rathi)
Member Secretary
IQAC

Copy to -

1. All HODs


(Dr. R.O. Ganjiwale)
I/c Principal
PRINCIPAL
Institute of Pharmaceutical Education & Research
Borgaon (Meghe), Wardha