

Vidarbha Youth Welfare Society's
INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH
Borgaon (Meghe), Wardha (M.S.)
Internal Quality Assurance Cell

Ref. No. EST/536/IQAC/2020-21/06

Date:-11/03/2021

MINUTES OF IQAC MEETING

Meeting of the Internal Quality Assurance Cell was conducted on 5th March 2021 at 3.00 p.m. in the seminar hall of the Institute. Dr. R.O. Ganjiwale, I/c Principal was chaired the meeting.

The following members were present in the meeting

1. Dr. R.O. Ganjiwale : Chairperson
2. Shri Yuvrajsingh Choudhari : Member
Secretary, VYWS, Amravati
3. Dr. S. A. Khan, Professor : Member
4. Dr. M. P. Puranik, Associate Professor : Member
5. Dr. B. R. Gandhare, Associate Professor : Member
6. Dr. D. J. Singhavi, Assistant Professor : Member
7. Mr. G. D. Dahikar, Assistant Professor : Member
8. Mr. S. P. Dewani, Assistant Professor : Member
9. Mr. A. W. Bhaik, Computer Programmer : Member
10. Ms. S. P. Gautam : Member
11. Mr. Farhan Pathan : Member (Industry)
12. Dr. L. G. Rathi, Associate Professor : Member Secretary

Dr. L. G. Rathi, member secretary, IQAC welcomed the chairman and all the members of IQAC and with the permission of chair, the committee members discussed the following agenda.

1. To confirm the minutes of the last meeting
2. To confirm the action taken report
3. To discuss about the conduction of parents meet and alumni meet
4. To discuss the organization of webinar on intellectual property right
5. To discuss about the publication and patents of staff members and their citation index
6. To encourage the admission of research scholars and their activities
7. Celebration of birth anniversary and death anniversary of renowned persons/scientist
8. Any other subject with the permission of chair

1. Confirmation of the minutes of last meeting held on 24.11.2020

The minutes of the IQAC meeting held on 24.11.2020 were confirmed and approved by the committee.

2. Confirmation of action taken report

A detail action taken report was presented on the issues discussed in the last meeting. The committee member expressed the satisfaction over the action taken on all issues.

3. To discuss about the conduction of parents meet and alumni meet

As a part of annual plan, the Institute has to conduct the parents meet and alumni meet. It was decided to conduct both the meeting online due to pandemic. The incharges of the concerned activity were informed to finalize the date and organize the meetings by the end of April.

4. To discuss the organization of webinar on intellectual property right and entrepreneurship development

The chairman proposed to organise the webinar on intellectual property right and entrepreneurship development for the students and staff members of the Institute under the banner of IQAC to raise awareness about entrepreneurship as a career option and to promote innovation and start-ups in the Institute. It has been asked to the Member Secretary to talk with the Rajiv Gandhi National Institute of Intellectual Property Management, Nagpur and Maharashtra Centre for Entrepreneurship Development for the availability of speakers and finalization of date.

5. To discuss about the publication and patents of staff members and their citation index

The publication and patent is a reflection of research activity in the Institute. Though the research activities of the Ph.D. students, M. Pharm students and staff members are going on, but the number of publications and patents are still less. Hence it is recommended to all the HODs by the Chairman to encourage all the staff members for publication.

6. To encourage the admission of research scholars and their activities

One Ph.D. student is admitted this year in the Institute for full time research and one more student is ready to register for full time Ph.D. As the Institute has a capacity to accommodate a maximum of 10 students, it is advised by the Chairman to all the members to encourage M. Pharm students for research. It was asked to research committee to keep a seminar in the presence of external panel to review the progress of research activity of every student after every six month.

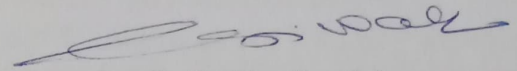
7. Celebration of birth anniversary and death anniversary of renowned persons/scientist

It was decided in the meeting to organise the birth/death anniversary of great Indian personalities to commemorate their contribution for the society. The objective behind organising these events in the college is to inculcate social, national and human values like

communal harmony, national integration, social cohesion, equality, peace, non-violence, righteous conduct and democratic spirit in young generations through education and thereby contribute to the nation building

8. Any other subject with the permission of chair

Mr. G.D. Dahikar suggested to keep the demonstration regarding the use of fire extinguishers for teaching and non-teaching staff and the suggestion was unanimously accepted by the committee members. As there was no point to discuss further, finally, the meeting was concluded with the vote of thanks.



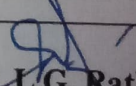
(Dr. R.O. Ganjiwale)

I/c Principal

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Action taken report of the decision taken in the IQAC meeting held on 10.03.2021

Sr. No.	Agenda	Details of action taken
1	Confirmation of the minutes of the last meeting held on 24.11.2020	Minutes of the last meeting held on 24.11.2020 was confirmed
2	Confirmation of action taken report	Action taken on the previous meeting was confirmed
3	To discuss about the conduction of parents meet and alumni meet	The parents meet and alumni meet were organised on 25 th April and 2 nd May respectively. More than 100 parents and 50 alumni attended the meeting. The feedback provided by the parents and alumni were analysed and implemented.
4	To discuss the organization of webinar on intellectual property right and entrepreneurship development	Both the webinar were organised on 22 nd April and 4 th May respectively. Dr. Bharat Suryavanshi from RGNIIPM, Nagpur delivered the talk on Introduction to Intellectual property rights (IPR)/ patent process while Mr. Alok Mishra, Regional officer, MCED, Nagpur delivered a talk on Entrepreneurship and innovation as career opportunity. More than 100 student and staff members attended each webinar.
5	To discuss about the publication and patents of staff members and their citation index	The matter was already discussed in the meeting and asked the HODs to encourage the staff and students for publication
6	To encourage the admission of research scholars and their activities	One student was already admitted for Ph.D. in this session. Due to pandemic, university process was delayed for new Ph.D. admissions. As soon as it starts, few more students will be admitted in the Institute.
7	Celebration of birth anniversary and death anniversary of renowned persons/scientist	Celebration of birth/death anniversary will be continued throughout the year.
8	Any other subject with the permission of chair a) Demonstration of fire extinguisher	Suggestion was already accepted in the meeting, Demonstration of the fire extinguisher was carried out on 8 th March. There was no matter for discussion and hence concluded the meeting


(Dr. L.G. Rathi)
Member Secretary, IQAC