

**Vidarbha Youth Welfare Society's
INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH
Borgaon (Meghe), Wardha (M.S.)
Internal Quality Assurance Cell**

Ref. No. EST/536/IQAC/2024-25/16

Date:-03/05/2025

MINUTES OF FOURTH IQAC MEETING OF SESSION 2024-25

Fourth Meeting of the Internal Quality Assurance Cell was held on 28th April 2025 at 11.00 a.m. in the seminar hall of the Institute. Dr. R.O. Ganjiwale, Principal chaired the meeting.

The following members were present in the meeting

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| 1. Dr. R.O. Ganjiwale | : Chairperson |
| 2. Shri Yuvrajsingh Choudhari
Secretary, VYWS, Amravati | : Member |
| 3. Mr. Pradeep Date | : Member (Local Society) |
| 4. Mr. Farhan Pathan | : Member (Industry) |
| 5. Dr. S. A. Khan, Professor | : Member |
| 6. Dr. M. P. Puranik, Professor | : Member |
| 7. Dr. V.M. Ghodki, Professor,
Bajaj College of Science, Wardha | : Member |
| 8. Dr. L. G. Rath, Associate Professor | : Member |
| 9. Mr. G. D. Dahikar, Assistant Professor | : Member |
| 10. Mr. S. P. Dewani, Assistant Professor | : Member |
| 11. Mr. N. K. Tapare, Computer Programmer | : Member |
| 12. President Alumni Association | : Member |
| 13. President Student Council | : Student Representative |
| 14. Dr. D. J. Singhavi | : Member Secretary |

Dr. D.J. Singhavi, member secretary, IQAC welcomed the chairman and all the members of IQAC and with the permission of chair, the committee members discussed the following agenda.

1. To confirm the minutes of last meeting.
2. To confirm the action taken report.
3. To discuss about NAAC new reforms.
4. To take review of feedback taken from various stakeholders

5. To finalize perspective plan and allotment of activities for the academic year 2025-26
6. To discuss new initiative and best practices for academic year 2025-26.
7. To review meeting and activities allotted to different committees and activity incharges as per perspective plan 2024-25.
8. To discuss the requirement of PG research lab.
9. Any other subject with the permission of chair.

1. Confirmation of the minutes of last meeting held on 25.01.2025

The minutes of the Third IQAC meeting of the academic year 2024-25 held on 25.01.2025 were unanimously confirmed and approved by the committee.

2. Confirmation of action taken report

On the agenda covered at the previous meeting, a detailed action taken report was discussed. The committee member expressed satisfaction on the actions taken on minutes of meeting.

3. To discuss about NAAC new reforms

IQAC co-ordinator discussed about different metrics of NAAC new reforms. Binary accreditation system. Chairman informed to faculty members to conduct activities and note down modifications to be done at the time of implementation NAAC new reforms

4. Review of feedback taken from various stakeholders

Analysis of suggestion received from student, alumni and employer through feedback was discussed. The chairman informed to place the suggestions in the Board of Management or College Development Committee.

5. Finalization of perspective plan and allotment of activities for the academic year 2025-26

All members discussed about perspective plan for academic year 2024-25. Chairman informed to member secretary for compilation of it and distribution to staff members. Perspective plan was prepared covering following points.

1. Teaching learning plans
2. Internal Resources Generation
3. Organization of quality related programs in the institute.
4. Promotion of extension and outreach activities of the institute
5. Plan for Project/Seminar/workshop/FDP
6. Updation of the website of the institute
7. Upgradation of infrastructure and learning resources
8. To encourage faculties to publish research their research work in peer reviewed journals

9. To encourage faculties to submit research proposals.
10. To promote faculties for attending seminars, conferences, workshop and FDP
11. To have research collaboration and MOU with other organizations/autonomous institutions.
12. Financial management
13. Conduction of activities of alumni association
14. Upgradation of library
15. Meeting with stakeholders
16. Health services
17. Training to teachers and students
18. Industrial and hospital visit
19. Community services
20. Feedback of various stakeholders
21. Appreciation of student's achievement by awards.

6. Discussion about planning of new initiatives and best practices for academic year 2025-26.

IQAC has decided to start new initiative i.e. Skill India M.Pharm Project. IQAC has decided two best practices for session 2025-26 which are as follows

- I) Health awareness programme in rural area
- II) Universal Human value

7. Review of meeting and activities allotted to different committees and activity incharges as per perspective plan.

Plan of Action	Achievements/Outcomes
Teaching and Learning Plans	The academic calendar created by the programme committee for this session served as the guide for how the odd and even semester curricula and other academic activities were carried out. The use of animals for research has been approved by the institution's animal ethical committee. Teaching members have prepared course file and academic planner of their subject. They also prepared question papers keeping in mind about course outcome and blooms level.
Research plan and its implementation	Dissertation work and internal seminars of most of the M. Pharm students was completed in due course of time. B. Pharm Final year students also submitted their projects successfully and their viva

	<p>voce was completed on 17th April 2025. Six monthly seminars for the research scholars were completed in the presence of university panel. The institute has three functional MOUs with industries/research organization. Two research project of Rs 600000/- was sanctioned by RTM Nagpur University, Nagpur.</p>
Upgradation of library.	<p>A budget of 500000/- for B. Pharm and 230000/- for M. Pharm was approved for the purchase of books, Journals, Newspapers and for binding. The books of Rs. 183677/- were purchased in this academic year. The subscription of journals, Delnet and K-hub were also extended from this budget for upgradation of library. Twelve quick heal antivirus were purchased of Rs. 6000/-</p>
Meeting with various stake holders	<p>Alumni meet was organized on 28th February 2025. Thirty alumni attended the respective meetings. Parent meeting was organized on 15th February 2025. Twenty four parents were present in the meeting. The feedback provided by the parents and alumni were analysed.</p>
Plan for Seminar/webinars/workshop/FDP	<p>Eleven workshops/seminars/webinars were organized on the theme, soft skill development, guidance for competitive examination, HPTLC technique, startup ideas, fire safety, gender sensitisation, IPR, Innovation, Scientific writing, Digital library, Human values, professional ethics, computational chemistry in drug design, pharmacovigilance, research journal selection for publication, Wealth awareness and food planet health. Institute had organized Administrative Training Programme for Non-Teaching Staff on topic “importance and Techniques of Document Handling” on 3rd January 2025. The programme was attended by 21 participant’s i.e. non-teaching staff of the institute.</p>
Faculty publications	<p>Four research and one review articles published in national and international journals, 2book chapters, 2 books were published in this session. One patent was granted by Indian patent agency.</p>
Extension and outreach	<p>NSS unit of the institute had organized “Har Ghar Tiranga</p>

activities	<p>campaign" from 12th august to 15th august 2024. NSS unit of the institute had organized tree plantation program on 29th July 2024 to support this great initiative of GoI and to create awareness about the need of cleanliness. It had also organized “ Swachhata Hi Seva: Swachhata Campaign” on 30th September 2024.. Institute has also organized “Desh Ka Prakruti Parikshan Campain” on 20th December 2024. Institute has also organized awareness program on “Dengue and Malaria” on 28/12/2024. Health awareness programme on theme “Think Health and Think Pharmacy” was also organized by the institute on 26/12/2024. Large numbers of extension and outreach activities were also organized by the institute including Environment day, Blood donation camp, Meri Maati Mera Desh program, Swami Vivekananda Youth Movement Program, international women’s day celebration, yoga day, tree plantation, Eco-friendly Ganesh visarjan, National voters day, Constitution day, World pharmacist day and National pharmacy week. Students and staff members have participated in large numbers in these activities.</p>
Feedback of various stakeholders	<p>Students, alumni, parents, teachers and employers have submitted their feedback through online/offline mode. All the feedbacks were analysed and suggestions were forwarded to principal to place before board of management and college development committee.</p>
Updation of the institute website.	<p>Most of the data of website is updated.</p>
Policy for disposal of chemicals, hazardous waste and e-waste	<p>Used chemicals, hazardous waste and expired chemicals are neutralised before their disposal in the chemical soak pit. The standard operating procedures (SOP) were circulated for disposal of these chemicals to respective department for display and implementation. E. waste of the institute is collected by Purab cells, Wardha at free of cost and are disposed off in an environmental friendly manner.</p>

Admission, counselling and induction training to new students.	<p>Career counselling of new students was done by the admission committee for improvement in M. Pharm admission. All the sanction seats of UG and PG were filled for academic year 2024-25. Counselling was done by class teacher for newly admitted students to make them aware regarding the facilities available in the Institute. Career counselling and counselling regarding scholarship were also done for the students. An induction cell of the institute organized the one week induction programme for newly admitted students to inculcate the universal human values in the students.</p>
Internal Resources Generation	<p>The institute has generated the internal resources in the form of consultancies since many years. It also provides exposure to the post graduate students for developing their hands on the instruments, animal experiment etc. which help to improve their laboratory skills. An amount of Rs 113963/- was received from Mayons pharmaceutical Pvt. Ltd. Nagpur and Research scholars from other institute towards consultancy charges.</p>
Financial aid to students	<p>All eligible students were registered for minority and GOI scholarship. Government has disbursed partial amount of scholarship to the institute till date.</p>
Health Services	<p>Institute has organized medical examination camp on 16th April 2025. Team of Medical Officers from Mahatma Gandhi Ayurved College, Hospital & Research Center, Salod (Hirapur), Wardha was examined 107 girls and 47 boys.</p>
Training and Placement activities	<p>Campus recruitment drive is going to be conducted in association with RACE, Mumbai, for the post of medical writer and medical coder for Credence Resources Management, Pune on 17th May 2025 for B. Pharm. and M. Pharm students. The workshop on "Resume building, LinkedIn profile optimization and placement opportunities" was organized. 133 students from the B.Pharm final (46), M. Pharm Sem-I (48) and M. Pharm Sem-IV (39) attended the guest lecture. Mr. Shailesh S. Deshpande (Business consultant, SPRUCE Life skills Pvt. Ltd., Nagpur) and Mrs. Rashmi Pal</p>

	(Placement Administrator, SPRUCE Life skills Pvt. Ltd., Nagpur) were resource persons for the session.
Industrial and Hospital visit	Institute had organized hospital and industrial visit in Ayurvedic college and hospital, Cotex laxmi healthcare Pvt Ltd., and Ayurvedic medicine manufacturing unit, Sawang (Meghe), Wardha on 11 th February 2025. Sixty three students were participated in the visit.
Commemorative Activities	Institute had organized various activities to commemorate various days and event which include Environment Day, Librarian Day, Republic Day, Teacher Day, World Pharmacist Day, Gandhi Jayanti, Dr. Abdul Kalam Birthday, National Pharmacy week, Constitution Day, National Youth Day, Death Anniversary of Mahatma Gandhi, Shivaji Jayanti, International Women Day, Savitri Phule Jayanti, Science Day and Ambedkar Jayanti.


7. To discuss about repair the requirement of PG research lab.

Chairman Sir discussed about the purchase of equipment and animals in the laboratories. IQAC members recommended the purchase of Ultra probe sonicator, Microwave synthesizer Beam Splitter and lab animals.

8. Any other subject with the permission of chair.

Chairman informed to staff members to follow strategic perspective plan of academic year 2025-26 as per given by IQAC. As there was no any business to be transacted, meeting was concluded with thanks to the chair




 (Dr. R.O. Ganjiwale)
 Principal and Chairman IQAC
PRINCIPAL
 Institute of Pharmaceutical Education & Research
 Borgaon (Meghe), Wardha

Vidarbha YouthWelfare Society's
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Action taken report of the decision taken in the IQAC meeting held on 28.04.2025

Sr. No.	Agenda	Details of action taken
1	To confirm the minutes of last meeting held on 25.01.2025	Minutes of the last meeting held on 25.01.2025 was confirmed
2	To confirm the action taken report.	Action taken on the previous meeting was confirmed
3	To discuss about NAAC new reforms.	Faculty members commenced the implementation of the altered activities in accordance with the recent reforms of the NAAC.
4	To take review of feedback taken from various stakeholders	Chairman sir and other committee members planned activities based on feedback from students, alumni, and employers.
5	To finalize perspective plan and allotment of activities for the academic year 2025-26.	Perspective plan and allotment of activities for the academic year 2025-26 were finalized
6	To discuss about planning of new initiatives and best practices for academic year 2025-26	IQAC has decided to start Skill India M.Pharm Project based activities. Health awareness programme in rural area and Universal Human value were selected as best practises for the 2025-26 academic year.
7	To review meeting and activities allotted to different committees and activity incharges as per perspective plan.	Review of different meeting and activities allotted as per perspective plan 2024-25 was taken.
8	To discuss about repair the requirement of PG research lab.	Ultra probe sonicator and Microwave synthesizer were purchased. The process of purchase of Beam Splitter and lab animals was going on.

9	Any other subject with the permission of chair.	Updation of all assigned work done by faculty members.
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(Dr.D. J. Singhavi)
Member Secretary
IQAC

**IQAC Incharge
IPER, Wardha**