

Vidarbha Youth Welfare Society's
INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH
Borgaon (Meghe), Wardha (M.S.)

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

College Level:

- Students are made aware of Continuous assessment scheme of PCI for Theory and Practical. Term work marks are displayed on notice board. Any discrepancy in continuous assessment is resolved at college level.
- If a student is not able to appear for examination due to medical or any genuine reason, examination is conducted for that student as per norms, provided he/ she submits application enclosing proper documents supporting the problem cited.
- If any student scores less mark and wants to improve in that subject, he/ she can appear once in next semester for the Improvement Examination.
- The grievances of the students with respect to assessment are clarified by showing his/ her performance in the answer sheet.
- The answer sheets of such students are assessed once again in the presence of the students. If any totalling mistake is identified by the student, then the corrections in the total is immediately done by the faculty members.
- Any student who is not satisfied with the assessment and award of marks may approach the Exam Controller who can inform the matter to the principal.
- The institute follows open evaluation system where the student performance is displayed on the notice board and the same is informed to the parents.

University Level:

- The grievances during the conduction of the University Online/ offline theory examinations and discrepancies in the mark sheets are addressed and discussed in consultation with CEO (COLLEGE EXAMINATION BOARD) and addressed to the Director of Board of Examination and Evaluation, RTMNU, Nagpur.
- CEO of College Examination Board forward the application of students to the University for the further action.

- University declares the schedule for revaluation and student can demand photocopy of corrected answer script after declaration of the results.
- Assistance is provided by the College Examination Section to apply regarding the student's grievances to the Director Board of Examination and evaluation, RTMNU, Nagpur.

Grievances are not received from any students across all programmes during internal and external examinations.