

Vidarbha Youth Welfare Society's  
**INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH**  
Borgaon (Meghe), Wardha (M.S.)

**POLICY OF FEEDBACK FROM  
STAKEHOLDERS OF THE INSTITUTE**



  
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Institute collects the feedbacks from various stakeholders such as students, alumni, teachers, and employers. The feedbacks are subsequently analysed and the suggestions from the stakeholders are taken into consideration and the actions are taken accordingly. Details of the feedbacks received are displayed on the website of the institute.

## **Policy for Feedback**

Policy Applies to : All Teaching Staff and Students  
Approval Authority : College Development Committee  
Governing Authority : IQAC

### **1. POLICY STATEMENT:**

The purpose of this Policy and the associated procedures is to achieve coordination, make use of consistent practices of feedback collection and with the analysis of feedback, decide action plan.

### **2. POLICY SCOPE:**

The Policy applies to teaching staff and students of Institute of Pharmaceutical Education and Research, Wardha.

### **3. RESPONDENTS:**

Structured feedback shall be collected from following stakeholders.

- Students
- Alumni
- Teachers
- Employers

### **4. OBJECTIVES:**

- To achieve quality sustenance and enhancement ensuring that vision and mission of the institute are fulfilled.
- To know level of satisfaction and identify the gaps with understanding of increased expectations of stakeholders thereby helping in designing appropriate interventions
- To enhance the student experience through the defined system of collection and analysis of student feedback as a basis for improvement.



  
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**5. TYPES OF FEEDBACK:**

**A) Student Feedback on Curriculum:**

Institute of Pharmaceutical Education and Research is permanently affiliated to RTMNU and follows the course structure/curriculum pattern implemented by RTMNU and PCI from time to time. The feedback on curriculum is collected from students of B. Pharm Final Year and M. Pharm Final Year to evaluate the curriculum design i.e., the course structure, the syllabus etc. whenever new course structure is implemented by RTMNU and PCI.

The feedback is analyzed and communicated to IQAC. The gaps are identified and suitable measures may be implemented to bridge the gaps.

**B) Alumni Feedback on Curriculum:**

Feedback is collected from alumni regarding the curriculum design and expectations of the profession.

**C) Faculty Feedback on Curriculum:**


Feedback is collected from teaching staff with respect to the curriculum of their respective subjects, regarding the curriculum design and changes or additions required. Suggestions for updation in curriculum (if any) shall be communicated to RTMNU for updating the syllabus.

**D) Employer Feedback on Curriculum:** Feedback is collected from the employers about the skill and knowledge of the students passed out from the institute and recruited in their respective organizations or institutions.

**E) Students Satisfaction Survey:** Feedback is collected from the Students of B. Pharm Final Year and M. Pharm Final Year with respect to teaching learning process.

**F) Students Feedback on Academic Performance and Ambience of the Institute:** Feedback is collected from students of B. Pharm Final Year and M. Pharm Final Year for continuous improvement in the academic performance and ambience of the institute.




  
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**6. METHODOLOGY:**

- A) Feedback Collection:** The Offline / online feedback is collected through well-designed questionnaires with rating scale.
- B) Feedback Analysis:** The feedbacks collected are analyzed and interpreted critically as per rating/responses given under complete confidentiality and are shared with IQAC.
- C) Action Taken:** IQAC decides the plan of action to improve the gaps and resolve the problems and to implement appropriate changes. Feedback collection, analysis and action taken report is stated in minutes of meetings of IQAC.
- D) Feedback Report:** Feedbacks received and action taken report of the same are displayed on the website. Suggestions for updation in curriculum (if any) shall be communicated to RTMNU from time to time.




  
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**7. SCHEDULE FOR FEEDBACK COLLECTION:** The feedback committee prepares the schedule for collection of online / offline feedback from stakeholders and notify them. The details of this schedule is as follows:

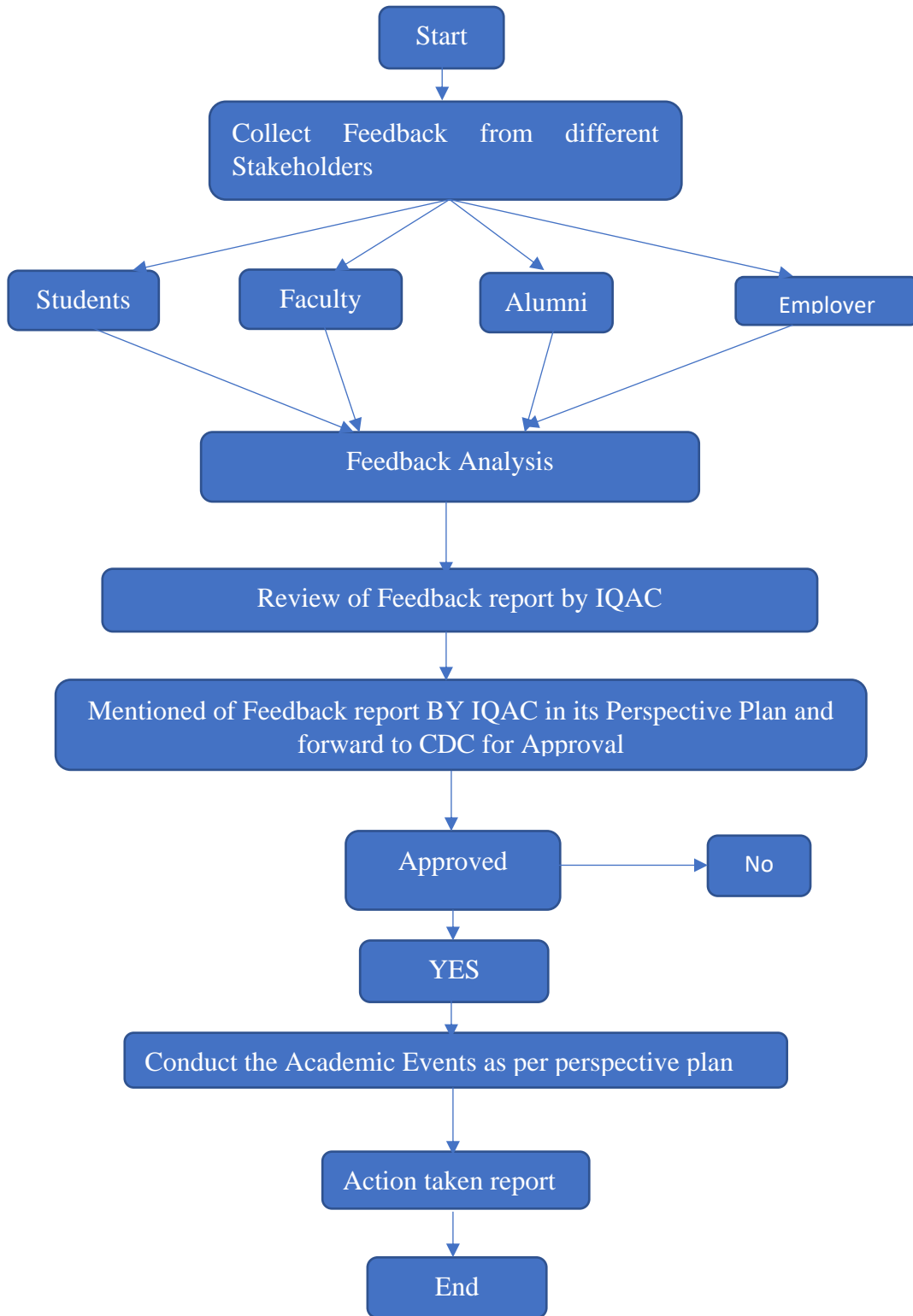
<b>Stakeholder type</b>	<b>Type of feedback</b>	<b>Frequency of feedback collection</b>	<b>Mode of feedback collection</b>
Students	Teaching learning, curriculum design, academic performance and ambience of the institute	At the end of Semester – VIII (For B. Pharm Final Year) and Semester – IV (For M. Pharm Final Year)	Online / Offline
Alumni	Curriculum design in relation to profession	Mid of the academic year (December / January) Feedbacks are collected from Alumni (B. Pharm and M. Pharm) passed out in previous academic Year	Online / Offline
Teachers	Curriculum design and delivery	At the end of the each Odd / Even Semester	Online / Offline
Employer	Skill and training	Once in a span of two years or as an when possible during the academic year	Online / Offline
Students	Students satisfaction regarding academic standards	At the end of Semester – VIII (For B. Pharm Final Year) and Semester – IV (For M. Pharm Final Year)	Online / Offline



  
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**8. Flowchart for the process of feedback collection, Analysis and follow-up action**



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