

Vidarbha Youth Welfare Society's
INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH
Borgaon (Meghe), Wardha (M.S.)
Internal Quality Assurance Cell

Ref. No. EST/536/IQAC/2017-18/06

Date:- 13/10/2017


MINUTES OF IQAC MEETING

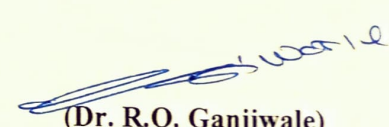
Meeting of the Internal Quality Assurance Cell was held on dated 13th October 2017 at 3.30 p.m. in the conference hall of the Institute. Dr. R.O. Ganjiwale, I/c Principal was chaired the meeting. During the meeting, review of the minutes of last meeting along with Action Taken Report was taken up by the Member Secretary of IQAC. The detailed discussion on the various quality related parameters decided in the meeting dated on 27.04.2017 was carried out in the meeting and are briefed below.

S. No	Agenda	Action taken plan
1	Maintenance	Repairing and maintenance of cooling centrifuge, sink and tab of Pharmaceutical chemistry laboratories, FT-IR, Vacuum oven, flame and fluorescence photometer and ice flaker was discussed in the meeting. Old curtains of the girls hostel were replaced by new one.
2	Upgradation of Amenities	All computers were updated with antivirus. New printer was purchased and installed in the office. It was decided to procure and install biometric attendance machine for the students.
3	Upgradation of Library	A budget of 3,05,500/- for B. Pharm and 1,56,000/- for M. Pharm was approved for the purchase of books, Journals, News-papers and for binding. Approval was accorded for the purchase of new books according to new PCI syllabus for library. E-library furniture was locally repaired.
4	Admission and counselling	All the sanctioned seats of UG and 18 seats of PG were filled for academic year 2017-18. Visit to the coaching classes/ colleges will be conducted in the last week of November.
5	Teaching Learning Plans	The syllabi of odd semesters of all subjects were completed in sufficient depth. The extra lectures were engaged for B. Pharm Sem I, direct second year and M. Pharm sem I students according to the planned time table for the completion of syllabus. It is required to prepare the academic planner for even semesters. New PCI syllabus is implemented for first year of UG & PG. Program committee was constituted according to new PCI syllabi for smooth implementation of syllabus. Parameters prescribed in syllabus for continuous mode were discussed in the meeting.
6	Internal Resources generation	It was discussed with the members to take efforts for research proposals of industries/other Institutes for resources generation.
7	Plan for project/ seminar / workshop/FDP	Instructed the faculty to send proposal to AICTE/UGC/ICMR/ DST

8	Research Plans and its implementation	It was decided to allow M. Pharm students to start their work from October.
9	Emphasis on publication of faculty and students	Instructed the faculties to increase the number of publications in the peer-reviewed journals
10	Financial aid to students	Some girl students of B. Pharm I and direct second year are enrolled for getting financial assistance from Lila Poonawala Foundation and others are registering to Social welfare.
11	Parent Teachers meeting	Meeting will organise on 14 th of October
12	Feedback from students, parents and alumni and its feasible implementation	Will take feedback from alumni during alumni meet, parents during parents meet and from students, library and hostel in the month of March.
13	Health services	Health check-up camp will organise in the month of December.
14	Planning for improvement of placement services	Discussed the issue with the members of T & P cell. It was instructed them to communicate with HR of some companies for campus interview. Notified to some staff members for pursuing the details of our Alumni that may help in recruitment.
15	Training to students	It was decided to start training to students on the sophisticated instruments from December.
16	Community services	Tree plantation and cleanliness drive was already arranged in July and September respectively. Blood donation camp will be organized on 01.01.2018 and health check-up camp in January.
17	Industrial and Hospital visit	Will arrange in between in December during IPC.
18	Appreciation of student's achievement by awards	Will be appreciated during annual gathering on 30 th and 31 th January..

Finally, the meeting was concluded with the vote of thanks.


(Dr. L.G. Rathi)
Member Secretary
IQAC


(Dr. R.O. Ganjiwale)
I/c Principal
I/c. PRINCIPAL
Institute of Pharmaceutical Education & Research
Borgaon (Meghe), Wardha

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