

Vidarbha Youth Welfare Society's  
**INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH**  
Borgaon (Meghe), Wardha (M.S.)  
**Internal Quality Assurance Cell**

---

Ref. No. EST/536/IQAC/2019-20/03

Date:- 13/07/2019

**MINUTES OF IQAC MEETING**

Meeting of the Internal Quality Assurance Cell was held on dated 13<sup>th</sup> July 2019 at 4.00 p.m. in the seminar hall of the Institute. Dr. R.O. Ganjiwale, I/c Principal was chaired the meeting.

The following members were present in the meeting

- |  |                     |
|--|---------------------|
| 1. Dr. R.O. Ganjiwale                      | : Chairperson       |
| 2. Shri Yuvrajsingh Choudhari              | : Member            |
| Secretary, VYWS, Amravati                  |                     |
| 3. Dr. S. A. Khan, Professor               | : Member            |
| 4. Dr. M. P. Puranik, Associate Professor  | : Member            |
| 5. Dr. B. R. Gandhare, Associate Professor | : Member            |
| 6. Dr. D. J. Singhavi, Assistant Professor | : Member            |
| 7. Mr. G. D. Dahikar, Assistant Professor  | : Member            |
| 8. Mr. S. P. Dewani, Assistant Professor   | : Member            |
| 9. Mr. A. W. Bhaik, Computer Programmer    | : Member            |
| 10. Mr. Farhan Pathan                      | : Member (Industry) |
| 11. Ms. S. P. Gautam                       | : Member            |
| 12. Dr. L. G. Rathi, Associate Professor   | : Member Secretary  |
| 13. Ms. Aditi Rathi                        | : Member            |

Dr. L. G. Rathi, member secretary, IQAC welcomed the chairman and all members of IQAC and with the permission of Chair, the committee members discussed the following agenda.

1. To confirm the minutes of the last meeting
2. To confirm the action taken report
3. To discuss the implementation of new PCI syllabus for third year B. Pharm.
4. Preparation of academic calendar and updation of course file
5. To decide the policy for increase in M. Pharm. Admission and research work
6. To discuss the implementation of induction programme for first year students by guidance and counselling unit.
7. To implement the AICTE mediated Government schemes in the institute
8. Any other subject with the permission of chair

### **1. Confirmation of the minutes of the last meeting held on 04.05.2019**

The minutes of the IQAC meeting held on 04.05.2019 were unanimously confirmed and approved by the committee.

### **2. Confirmation of action taken report**

A detail action taken report was presented on the issues discussed in the last meeting. The committee member expressed the satisfaction over the action taken on all issues.

### **3. Discussion on the implementation of new PCI syllabus for third year B. Pharm.**

As the R.T.M. Nagpur University implemented new PCI syllabus, the practical difficulties arising for its implementation to third year were discussed by the program committee. Accordingly the requirement of books, journals, chemicals and instruments/equipments for regular practical & for research, and the application form in the prescribed format for the approval of animals for research purpose were invited from the staff members. The meeting of the Institutional animal ethical committee will be called for getting approval for use of animals. Policies were decided for conducting the internal examinations.

### **4. Preparation of academic calendar and updation of course file**

The chairman of the committee asked Dr. M.P. Puranik for the preparation of academic calendar for A. Y. 2019-20. All the HODs are asked to monitor the updation of course file of all the teachers in their respective Departments.

### **5. To decide the policy for increase in M. Pharm. admission.**

Since last 2 to 3 years, M. Pharm admissions were short with respect to the sanctioned intake. Hence it was instructed to the admission committee and all the faculty members to motivate the students for admission in M. Pharm.

### **6. Discussion on the implementation of induction programme for first year students.**

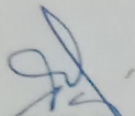
According to the circular of AICTE, Institute has decided to implement the induction programme for first year students. It was decided to train two faculty members of the Institute by joining training programmes of AICTE for this year. For this, an Induction programme committee will be established in the Institute and the members of this committee will train the students.

### **7. To implement the AICTE mediated Government schemes in the institute**

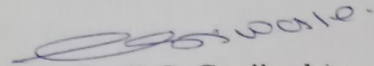
The central Government has launched many schemes which were operated in all Institutes through AICTE. Some of the schemes were already implemented and it was decided to initiate the new schemes from this session so as to increase the extra-curricular activities of the students.

8. Any other subject with the permission of chair

Further the plan of the Institution for this academic year was already decided in the last meeting and the systematic execution of this plan was discussed in the meeting. Finally the meeting was concluded with vote of thanks.



(Dr. L.G. Rathi)  
Member Secretary  
IQAC



(Dr. R.O. Ganjiwale)  
I/c Principal

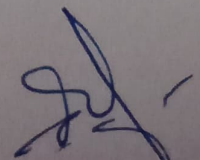
**V. PRINCIPAL**  
**Institute of Pharmaceutical Education & Research**  
Baramulla (Jammu & Kashmir)



Vidarbha Youth Welfare Society's  
**INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH**  
Borgaon (Meghe), Wardha (M.S.)

Action taken report of the decision taken in the IQAC meeting held on 13.07.2019

| Sr. No. | Agenda   | Details of action taken   |
|---------|--|---|
| 1       | Confirmation of the minutes of the last meeting held on 04.05.2019               | Minutes of the last meeting held on 04.05.2019 was confirmed  |
| 2       | Confirmation of action taken report  | Action taken on the previous meeting was confirmed  |
| 3       | Discussion on the implementation of new PCI syllabus for third year B. Pharm.    | Requirements of facilities according to the PCI were fulfilled in terms of books, glassware, instruments, chemicals etc.  |
| 4       | Preparation of academic calendar and updation of course file                     | Academic calendar was prepared and the course file of the staff members was updated.  |
| 5       | To decide the policy for increase in M. Pharm. admission.                        | Career counselling of students was done by the admission committee for improvement in admission   |
| 6       | Discussion on the implementation of induction programme for first year students. | Two faculty members completed the training on induction programme organized by the AICTE and as discussed in the meeting, an induction programme committee was established in the Institute |
| 7       | To implement the AICTE mediated Government schemes in the institute              | Dr. N.A. Karande, coordinator of NSS applied for the Unnat Bharat Abhiyan scheme run by AICTE on 7 <sup>th</sup> November 2019.   |
| 8       | Any other subject with the permission of chair                                   | The execution of the yearly plan on various points was reviewed.  |

  
(Dr. L.G. Rath)  
Member Secretary  
IQAC