

Vidarbha Youth Welfare Society's
INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH
 Borgaon (Meghe), Wardha (M.S.)
Internal Quality Assurance Cell

Ref. No.EST/536/IQAC/2018-19/11

Date:- 04/05/2019

MINUTES OF IQAC MEETING

Last Meeting of Internal Quality Assurance Cell of the session 2018-19 was held on dated 4th May 2018 at 4.00 p.m. in the seminar hall of the Institute. Dr. R.O. Ganjiwale, I/c Principal was chaired the meeting. During the meeting, review of the minutes of last meeting along with Action Taken Report was taken up by the Member Secretary of IQAC. The detailed discussion on the outcome of various quality related parameters decided in the meeting dated on 27.04.2018 was carried out and is briefed below. It was decided to enhance the student's skill development activity. Though some of the government schemes like Swachh Bharat, Yoga day, Tree plantation etc. are already implemented in the Institute, the other like digital India and motivation for start-up activity will be initiated from the next academic session.

Confirmation of activities decided under the annual plan of Institution

S. No	Agenda	Action taken plan
1	Maintenance	Electronic balance, magnetic stirrer, vacuum pump, oven dissolution test apparatus and ball mill were not working. All above instruments got repaired during this session. Two exhaust fans, LCD, OHP and ducting cooler were repaired. Renovation of guest house and dining hall was carried out. Cleaning of ACP panel was carried out.
2	Upgradation of Amenities	LCD was purchased for upgradation of class room. Fifteen chairs of seminar halls were replaced by new executive chairs. New internet connection of radio modem was installed for high speed. A total of 55 damaged taps of Pharmaceutics, Pharmaceutical chemistry and Pharmacognosy laboratory were replaced. Windows of the girls hostels were covered with Mosquito net.
3	Upgradation of Library	Railwire internet connection was installed with a speed of 20 mbps. A budget of 300000/- for B. Pharm and 175000/ for M. Pharm was approved for the purchase of books, Journals, News-papers and for binding. More than 1000 books were purchased from this fund. Four racks were procured for storage of new purchased books.
4	Admission and counselling	All the sanctioned seats of UG and 37 seats of PG were filled for academic year 2018-19. Counselling was made by the class teacher for newly admitted students to make them aware regarding the facilities available in the Institute. Career counselling and counselling regarding scholarship were also made for the students.
5	Teaching Learning Plans	The syllabi of odd semester were covered in sufficient depth by the faculty. The results of all odd semesters of all programmes were declared and the session for even semester was started from the last week of December/first week of January. New PCI syllabus is implemented for second year of UG. Program committee constituted according to new PCI syllabi is responsible for smooth implementation of syllabus.

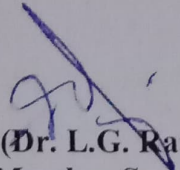
		The syllabi of even semester were also covered by faculty in sufficient depth. All internal exams of all programmes were completed and the final result of internal marks was also displayed on notice board. All records and attendance registers are verified by the principal at the end of the session.
6	Internal Resources generation	Industrial projects worth Rs. 1.88 lac were completed by pharmacology department and Consultancy worth Rs. 60000/- was also completed successfully by Quality Assurance and Pharmaceutics Department.
7	Plan for project/ seminar / workshop/FDP	Six Research/seminar grant proposals were submitted to AICTE and the result of evaluation is awaited till date. Two days international conference was organised on 21 st and 22 nd February. Dr. M.P. Puranik attended the refresher programme at Government college of Pharmacy, Aurangabad. Three faculty members presented the scientific work orally in Eight Annual International Conference and Exhibition, SPER organised by the Institute and Dr. S.A. Khan received third prize. More than fifty students attended the conference/workshop during this session of which eight students presented the paper in the conference. Twenty faculty members attended the conference. Two days deminar was organised by the Institute. in collaboration with Anchrom Enterprises (I) Pvt. Ltd.
8	Research Plans and its implementation	Dissertation work of M. Pharm. students was completed. Their internal seminars were arranged in the last week of April. B. Pharm final year students also submitted their projects and their viva is scheduled on 14 th May 2019.
9	Emphasis on publication of faculty and students	Eleven papers were published in this session in peer-reviewed journals of international repute.
10	Financial aid to students	Five students received the GPAT scholarship directly to their account from AICTE. All eligible students were registered for minority and GOI scholarship. Half of the scholarship amount was received to the Institute from the Government and Maintenance allowance and examination fees were credited directly to the students account.
11	Parent Teachers meeting	Meeting was organised on 09/02/2019. Feedback of the parents was collected after the meeting. Parents expressed their views. Suggestions made by the parents during meeting were Implemented.
12	Feedback from students, parents and alumni and its feasible implementation	Student's feedback for faculty, library, and hostel and parents feedback was collected and analyzed. Report of analysis will be circulated among faculties.
13	Health services	Health check-up camp was organised on 18/03/2019 by Mahatma Gandhi Ayurved College Hospital and Research Centre, Sawangi and report was submitted to R.T.M. Nagpur University, Nagpur.
14	Planning for improvement of placement services	Campus interviews were arranged by Glaxo-Smithkline and Gentek Life Sciences Ltd. on 11 th July 2018 and 16 th January 2019 respectively. 155 students were appeared for the interview and nine students were shortlisted by the companies for further rounds.
15	Training to students	Training was provided to M. Pharm. students on the sophisticated instruments. Certificates of the same will be issued to the students.
16	Community services	Yoga day was celebrated on 21 st May 2018. Tree plantation was carried on 16/07/2018. Around 50 plants were sowed in the Institute during the drive. Cleanliness drive was arranged in the month of September. Awareness on Human Rights, Indian Judiciary System and Constitution of India was organised on 3 rd October 2018. 300 students were benefited by the camp. Pharmacy week rally was arranged on 25/10/2019 to create awareness of pharmacy profession in the community. Scrub Typhus awareness rally was organised on World Health Day, 7 th April 2019 and Blood donation camp was organised on 01/01/2019. A total of 25 bags of blood were donated by

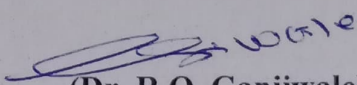
		the students.
17	Industrial and Hospital visit	Industrial visit was arranged on 18/12/2018 at Adroit Pharmaceuticals Pvt. Ltd., Nagpur for 50 students and 2 staff members.
18	Appreciation of student's achievement by awards	It was appreciated during annual gathering on 25 th March 2019. Sports and cultural achievements were also appreciated by the Institute. Gold medal was also awarded to the toppers during the function.

Finally, the meeting was concluded with the vote of thanks.

The plan of the Institution decided for year 2019-20

1. Maintenance
2. Upgradation of Amenities
3. Upgradation of Library
4. Admission and counselling to new students
5. Teaching Learning Plans
6. Internal Resources generation
7. Plan for Project / seminar / workshop / FDP
8. Research Plans and its implementation
9. Emphasis on publication of faculty and students
10. Financial aid to students
11. Parent Teachers meeting
12. Feedback from students regarding academic, library and hostel, from parents, from alumni and its feasible implementation
13. Health services
14. Planning for improvement of placement services
15. Training to teachers and students
16. Community services
17. Industrial and Hospital visit
18. Appreciation of student's achievement by awards


(Dr. L.G. Rathi)
Member Secretary
IQAC


(Dr. R.O. Ganjiwale)
I/c Principal
I/c. PRINCIPAL
Institute of Pharmaceutical Education & Research
Borgaon (Meghe), Wardha

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1. All HODs