

Vidarbha Youth Welfare Society's
INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH
 Borgaon (Meghe), Wardha (M.S.)
Internal Quality Assurance Cell

Ref. No. EST/536/IQAC/2018-19/06

Date:- 26/11/2018

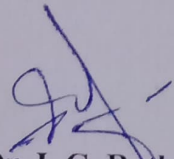
MINUTES OF IQAC MEETING

Meeting of the Internal Quality Assurance Cell was held on dated 24th November 2018 at 4.00 p.m. in the seminar hall of the Institute. Dr. R.O. Ganjiwale, I/c Principal was chaired the meeting. During the meeting, review of the minutes of last meeting along with Action Taken Report was taken up by the Member Secretary of IQAC. The detailed discussion on the various quality related parameters decided in the meeting dated on 27.04.2018 was carried out in the meeting and are briefed below.

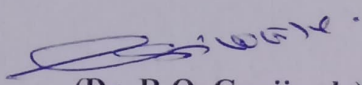
S. No	Agenda	Action taken plan
1	Maintenance	It was decided to repair electronic balance, magnetic stirrer, vacuum pump, oven, dissolution test apparatus and ball mill. Exhaust fans, LCD, OHP and ducting cooler were not working properly and decided to get it repaired. Renovation of guest house and dining hall was discussed and decided to take permission from the Management for the same. Cleaning of ACP panel was also proposed.
2	Upgradation of Amenities	It was proposed to purchase LCD for upgradation of class room. Chairs of the seminar Halls were very old and required to be replaced by new. Installation of radio modem internet connection was proposed for high speed. Replacement of damaged taps of Pharmaceutics, Pharmaceutical chemistry and Pharmacognosy laboratory were discussed among members. Windows of the girls hostels were covered with Mosquito net.
3	Upgradation of Library	It was proposed by the library committee to install Railwire internet connection with a high speed. A budget of 300000/- for B. Pharm and 175000/ for M. Pharm was approved for the purchase of books, Journals, News-papers and for binding. More than 1000 books were purchased from this fund. Four racks were procured for storage of new purchased books.
4	Admission and counselling	All the sanctioned seats of UG and 37 seats of PG were filled for academic year 2018-19. Counselling was made by the class teacher for newly admitted students to make them aware regarding the facilities available in the Institute. Career counselling and counselling regarding scholarship were also made for the students.
5	Teaching Learning Plans	The syllabi of odd semester were covered in sufficient depth by the faculty. The examinations of all odd semesters of all programmes are going on. It was decided to start the even semester from the last week of December/first week of January. New PCI syllabus is implemented for second year of UG. Program committee constituted according to new PCI syllabi is responsible for smooth implementation of syllabus.
6	Internal Resources generation	Some Industrial projects were received to pharmacology department. Consultancy services are also going on by Quality Assurance and Pharmaceutics Department. It was decided to contact more industries so that more number of projects and hence more internal revenue will be generated
7	Plan for project/ seminar /	Six Research/seminar grant proposals were submitted to AICTE and the result of evaluation is awaited till date. The institute is going to organise

	workshop/FDP	two days international conference on 21 st and 22 nd February in collaboration with SPER. The institute is also going to organise two days deminar in collaboration with Anchrom Enterprises (I) Pvt. Ltd.
8	Research Plans and its implementation	M. Pharm students already started their dissertation work and their seminars are scheduled in the December.
9	Emphasis on publication of faculty and students	Some papers were already published in peer-reviewed journals of international repute. Faculty members were asked to publish more number of papers.
10	Financial aid to students	Five students received the GPAT scholarship directly to their account from AICTE. All eligible students were registered for minority and GOI scholarship. Half of the scholarship amount will be received in December/January to the Institute from the Government.
11	Parent Teachers meeting	Parents teachers meeting is postponed and is now fixed on 09/02/2019.
12	Feedback from students, parents and alumni and its feasible implementation	Student's feedback for faculty, library, and hostel and parents feedback will be taken in February/March.
13	Health services	Health check-up camp is scheduled on 18/03/2019. A team of Mahatma Gandhi Ayurved College Hospital and Research Centre, Sawangi will be invited for the camp.
14	Planning for improvement of placement services	Campus interviews were arranged by Glaxo-Smithkline on 11 th July 2018. T & P cell of the Institute is in touch with Gentek Life Sciences Ltd. and some other Industries for the conduct of campus interview.
15	Training to students	It was decided to provide training to M. Pharm. students on the sophisticated instruments in the month of March. Certificates of the same will be issued to the students.
16	Community services	Yoga day was celebrated on 21 st May 2018. Tree plantation was carried on 16/07/2018. Around 50 plants were sowed in the Institute during the drive. Cleanliness drive was arranged in the month of September. Awareness on Human Rights, Indian Judiciary System and Constitution of India was organised on 3 rd October 2018. 300 students were benefited by the camp. Pharmacy week rally was arranged on 25/10/2019 to create awareness of pharmacy profession in the community. Scrub Typhus awareness rally was organised on World Health Day, 7 th April 2019. Blood donation camp is scheduled on 01/01/2019.
17	Industrial and Hospital visit	Industrial visit will be arranged in December/January during Educational tour.
18	Appreciation of student's achievement by awards	It will be appreciated during annual gathering which is scheduled on 25 th March 2019.

Finally, the meeting was concluded with the vote of thanks.


(Dr. L.G. Rathi)
Member Secretary
IQAC

Copy to -


(Dr. R.O. Ganjiwale)
I/c Principal
I/c. PRINCIPAL

Institute of Pharmaceutical Education & Research
Borgaon (Meghe), Wardha